

CAMPUS PLANNING COMMITTEE

Minutes of Meeting: October 05, 2011: 2:00 – 4:00 pm, ASB 120

Membership			
	Voting:		Ex-Officio:
√	Reeta Tremblay, Co-Chair	√	David Perry (ex-officio)
√	Gayle Gorrill, Co-Chair	√	Tom Smith (ex-officio)
R	Howard Brunt	√	Tony Eder (ex-officio)
R	Valerie Kuehne	√	Melanie Groves (ex-officio)
√	Katy Mateer	R	Grant Hughes (ex-officio)
R	John Archibald	√	Kristi Simpson (ex-officio)
R	Thomas Tiedje		
√	Andrew Rowe	√	Rhonda Ljunggren (Secretary)
√	Karena Shaw	√	Neil Connelly
√	Dylan Sherlock (3:15pm)		Guests
√	Wanda Martin	√	Rita Fromholt, Sustainability Coordinator
√	Jonathan Foweraker	√	Joel Lynn, Ex. Dir., Student Services
R	Paul Ward	√	Betsy Moyer, FMGT
√	Peter Tanner	√	Caelieh Bell, FMGT
		√	Adrian South, BC Transit
		√	Richard Drdul, Transit Consultant
			√ = In Attendance
			R = Regrets Noted

MINUTES

1. Approval of the Agenda

The agenda was accepted as circulated.

2. Approval of the Minutes of February 24^h, 2011

The minutes of February 24th, 2011, were approved as circulated.

3. Remarks from the Chair

The meeting opened with roundtable introductions, followed by brief comments by Ms. Gorrill regarding variances required for the CARSA project, and recent decisions from an Oct. 4th Saanich Council meeting. There has been a lot of positive feedback on the project from both the surrounding neighbourhoods, the community and Council, but Council's decision on approving the development variances for height and parking has been postponed to allow for further public consultation.

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Correspondence

There was no correspondence to report.

6. Regular Business

1. Campus Transit Plan – Richard Drdul

Mr. Connelly introduced Mr. Drdul, who outlined highlights of the UVic Transit Plan, which is scheduled to be completed in early 2012.

The goals of the plan are to determine how transit can best serve UVic in the future, and to identify a long-term transit exchange location.

Objectives include:

- Estimating future demand for transit at UVic;
- Confirming the level of transit services needed;
- Defining transit circulation through and around campus; and
- Identifying terminals, bus stops and other transit facilities.

The UVic Campus Plan is to be updated in 2014/15, and a range of transit exchange options are to be identified for input into the Campus Plan. Transit future plans were also discussed, including a long-term transit strategy for the Victoria region, and priority rapid transit to UVic.

Existing facilities include the primary exchange at Finnerty Road/Bookstore, and a secondary exchange at Ring Road and SUB.

Transit arrivals/departures peak times were highlighted, along with the idea of staggering class times to spread the peak over a longer time period, which has been implemented at UBC. A variety of terminal options were presented, along with the results of campus community input. Four options have been shortlisted, and screening criteria have been developed for reviewing the short-listed options, which include:

- Expanding the existing exchange into the “old” bus loop by SUB;
- Parking lot 2;
- Creation of second satellite exchange on the east side of the Ring Road across from the library; and
- Creating a second exchange and loop at University Drive on both sides of the road.

In addition to the four options listed above, BC Transit will also evaluate a “baseline” or “do minimum” option to provide a basis of comparison for the short-listed options.

The following timeline was presented for the project:

- Campus Transit Plan – early 2012
- Campus Plan Update: early 2015

- New terminal(s) – 2017 or later

A need for additional bus stop space and facilities has been identified for the interim period. Next steps include a detailed evaluation of short-listed options, review of evaluation results, presentation of results to the campus community, recommendation of mutually acceptable concepts to the Campus Plan process, and identifying interim transit facilities to bridge the gap until new permanent facilities are constructed.

The floor was then opened to questions, with the following discussion points highlighted:

- University ridership versus general ridership at the terminus exchange on campus;
- Enrolment projections and future size of the student body at UVic;
- Concern over temporary facilities often becoming permanent;
- Areas of growth/development in the community currently underserved by transit; and
- Traffic congestion and reducing bus traffic on Ring Road.

Mr. Connelly will continue to work with BC Transit and will circulate draft plan material as completed, to other Departments for review.

2. University Centre Food Services Capital Renewal Project – Joel Lynn

Mr. Connelly introduced Mr. Lynn, who provided a high-level overview of the new food services expansion/renovation model for University Centre.

The Strategic Plan has identified creating community/enhanced community space as a goal for the new food service plan. Many stakeholders are involved, and this project will serve as a model for the next major University Food services project, which is the Cadboro Commons Building residential dining and conference services. The project must be self supporting while maintaining fair pricing for customers.

Project goals have been developed keeping in mind the relationship to University Centre programs:

- Dining facility with flexible seating area – critical for big institutional events such as convocation, etc...
- Auditorium and new Welcome Centre share ground level space with Food Services
- Campus Card operations are also housed in the same space
- Building serves as a hub for students.

Project considerations have to take into account present peak customer-served count (2900 over average 10 hour operating hours), current seating capacity (507) and estimated clientele base (10,000), with annual sales of \$2.2M, while keeping options open for these numbers to increase in the future.

Preparation for the project include an external review completed by CCUFSA (Canadian College & University Food Services Association), University Centre customer survey with over 1000 respondents, research tour of major Canadian food services at Guelph, Laurier, McMaster, U of T and Waterloo, examination of comparator universities, and preliminary discussions with key internal stakeholders.

Mr. Lynn explained the new model for “fresh” food services is that most cooking and final preparation/finishing of food is done in front of customers, with kitchen space used almost

exclusively for minor preparation. There will be featured kiosks with a separate self-serve market area. Seating needs to be flexible for special events, with mixed styles of seating, and a need to maximize capacity.

Featured kiosks will include:

- All-day farm fresh breakfast grill/yogurt bar
- Stir-fry station
- Panini station
- Village greens Go Green Grill concept
- Sushi and tempura station
- West Coast grill
- Pizza and pastas

The self-serve Market area will include organic coffee/tea station, fresh baked goods, pre-made/package food items with in-house branding, cold beverages, market-style whole fruit selections, locally produced retail food items, retail packaged organic coffees/teas, retail coffee mugs/related items, and confectionary items.

Sustainability considerations have been incorporated into the project, as well as built-in wireless and a variety of display monitors.

Schematic design/development is expected to be completed between October 2011 and March 2012, with construction documents and tendering complete by August 2012. Construction is expected to be completed by April 2013, with a closure of the facility between December 2012 and April 2013.

Discussion points from the committee included:

- Wireless access encouraging slow turnover of tables/seating
- Challenges posed by the four month closure period
- Energy/waste management approaches
- Need for extended operating hours

3. Campus Wayfinding Strategy Implementation

Mr. Connelly presented background and Phase 1 update/next steps on the campus wayfinding strategy implementation to the committee.

In June 2009 a report was completed by Form:Media outlining a new wayfinding strategy including:

- Additional campus map signage;
- Updated facility/building identification signage;
- Directory information at key points;
- Improved parking lot information signage;
- Added pedestrian directional signage; and
- New amenity directional signage.

In December of 2009 wayfinding implementation was discussed at CPC, including principles and priorities, balance between sign replacement/new sign installation, and the 5 phases for implementation:

- 1A north side of campus and 1B student housing and east side
- 2A parking lot, vehicular directional signage, maps
- 2B west side of campus
- 3 gateway signs and south side of campus

Phase 1 implementation began this August and will be completed by mid October. The following signs have been installed in the north and residence areas of campus:

- 2 map directory kiosks
- 2 major directional maps
- 10 building identification signs
- 14 street blades
- 11 minor pedestrian maps
- 54 building identification plaques

Phase 2 implementation will begin this fall and be completed in January 2012. Priority for the second phase is to fill in gaps from Phase 1 and complete signage installation in the north area of campus, including McGill Road. Student residence signage is basically completed and will not be supplemented with any additional signage until future phases.

Phase 2 signage will include:

- Gateway sign at McKenzie and McGill
- Parking lot signs in lots 2,3 4 and 8
- Vehicular directional signs at Continuing Studies, McKinnon and University Club
- 19 building identification signs in various locations
- Major directional maps at the bus loop and quad fountain
- 3 street blades and 10 maps in various locations
- Major directional map in lot 2 by McKinnon and Campus Services

Phase 3 implementation is scheduled for Spring 2012 and is anticipated to be completed before the 50th Anniversary Celebration.

Discussion included an issue to be addressed as part of implementation regarding interim replacement of older signs as they need repair, as replacement with the new signage is more costly.

4. Sustainability Update – Neil Connelly

Mr. Connelly noted that more information will be available at the November 23rd CPC meeting and updated the committee on the following:

- Community garden – fence installation
- Sustainability Action Plan progress report – working with Sustainability Advisory Committee; update will be available for CPC at November meeting
- Revolving Sustainability Loan fund – receiving proposals until October 15, 2011

Discussion from the committee included:

- Effect on emissions profile resulting from food services change from hydro to natural gas
- New program from FortisBC – integration of bio gas into natural gas
- Thank you to Sustainability and Facilities Management from the garden club
- Request for update on sustainability contest last year, and will there be another one this year?
- “Do it in the dark” student residence competition – energy conservation

Ms. Gorrill concluded the discussion by saying there are hopeful signs that carbon offset funds may be able to be used at UVic instead of being distributed through the Pacific Carbon Trust, and also mentioned the possibility of expanding last year’s “cool campus break” to weekends to save more energy.

5. Capital Projects Update – David Perry

Mr. Perry reported that a lot has happened since the last CPC meeting in February/11.

- KIP was completed on time for March 31st.
- Welcome Centre is under construction in University Centre, with completion scheduled for January 2012.
- FMGT helped in the relocation of the Maltwood Gallery to the Legacy Gallery downtown, which posed many logistical issues/challenges.
- Prototypes for new interior signage/standardization are underway in the Cornett building; FMGT have been working with Dean Keller.
- Construction of bookstore addition is underway. The bookstore will remain open throughout construction, which is scheduled to take another year.
- CARSA – still working internally with architects to wrap up design details.

7. Other Business

- **Community Liaison (verbal report) – Grant Hughes**

Ms. Gorrill commented that UVic meets with representatives from nine community associations on a quarterly basis.

A question was raised regarding Queenswood rezoning. Saanich Planning have asked for additional information. Further community engagement will be initiated in the new year.

Mr. Hughes was absent from the meeting.

8. Adjournment

There being no further discussion, the meeting adjourned at 3:45 pm.

9. Next Meeting: November 23, 2011: 2:00 – 4:00 pm, ASB Boardroom 120